

Start Lighthouse was founded during the height of the COVID-19 pandemic in response to widespread school and library closures. We address childhood illiteracy through an intergenerational approach. By delivering children with targeted literacy kits throughout the year, providing schools with programming, and resources for parents and caretakers for literacy learning at home, we are able to tackle some of the key factors driving childhood illiteracy.

We're looking for like-minded and passionate individuals to join our team. This position is based in Manhattan, with the option to work remotely as needed. The commitment is for one semester, five days per week, hours are flexible.

Social Media Intern:

- Manages the company's social media accounts and posts content.
- Brainstorms campaign ideas.
- Monitor various social media platforms such as Facebook, Instagram, and Twitter.
- Analyzes analytics to gauge the success of campaigns.
- Understands the overall concept of the company, including the brand, customer, and all other aspects of service.

Program Intern:

- Manage Start Lighthouse's library; conducting research and managing review copies
- Assist in managing program logistics and administration
- Support Executive Director with recording of lesson and forms during virtual workshops

The successful candidates will be detail-oriented, eager to learn, and able to manage tasks independently. Excellent written and oral communication skills in English are required as are strong computer skills in Microsoft Office. An interest in literacy, previous tutoring experience, and Spanish proficiency are a plus.

Application Instructions

Please submit a resume, cover letter, and a brief (1 page max) writing sample to Executive Director, Rina Madhani at rinamadhani@gmail.com. "Position Name" should appear in the subject heading of your email.

Start Lighthouse is committed to providing equal opportunity to all employees and applicants without regard to race, color, religion, national origin, sex, age, marital status, sexual orientation, disability, political affiliation, family responsibilities, or any other characteristic protected under federal, state, or local law. We are committed to maximizing the diversity of our organization, as we want to engage all those who can contribute to this effort.